



National Institute for Training of Highway Engineers (NITHE)
(Ministry of Road Transport & Highways, Govt. of India)
A-5, Institutional Area, Sector-62, NH-24 Bypass, NOIDA-201301 (UP)

NITHE, an 'Apex Institute of Excellence', solely dedicated to the training of Highway Engineers of Central Govt, State Governments, Public & Private Sector organisations working in the highway sector, invites applications for appointment to following posts:

S.No.	Name of Post	Pay Scales/Remuneration	Basis of Appointment	Post
1.	Core Faculty	Rs.60,000/- fixed*	Contract Basis (Full time)	2 Posts
2.	Deputy Director	Rs.15600-39100+GP Rs.6600	Deputation Basis	1 Post
3.	Assistant Director (IT)	Rs.15600-39100+GP Rs.5400	Regular Basis	1 Post

1. Core Faculty: Two posts each on full time contract basis.

Job requirements : (a) Faculty will be the Course Co-ordinators, (b) Give 6 hrs. of lecture every week in training programmes, (c) Preparation of course schedules, content development and suggesting/deciding other guest faculty based on the feed back, (d) Development of training material, audio-visual aids, training modules, training packages including new technologies in highways, (e) Oversee delivery of lectures by other guest faculty, (f) Do proper course evaluation and analysis of evaluation, (g) Assist in institutionalising the training, (h) Organising training at different locations, (i) Assist the Director in organising various training programmes, seminars, workshops, other training related events, (j) Advise for training and campus development, (k) Any other assignment assigned by the Director from time to time, etc.

(i) Period of Contract Two years (renewable contract)

(ii) Minimum Qualification

a. Age - 45 years to 65 years

b. Master's Degree in Civil Engineering subjects

c. Total experience of 20 years out of which 15 years in roads

(iii) *Remuneration

Rs.60,000/- per month fixed

(iv) *Conveyance/transport

Rs.20,000/- per month fixed

(v) Working hrs.

09:00 to 17:30 hrs.

2. Deputy Director: One post on deputation basis. Job requirements: The Deputy Director will assist the academic activities of the institute in organising training programmes, looking after delivery of programmes, computer centre and developing training modules and software packages (a) Delivering lectures and assisting lab practice during the training programmes, (b) Acting as Course Co-ordinator, (c) Development of audio-visual training material, (d) Development of training related software, (e) Development and management of campus, (f) Arrangements for conducting training courses, (g) Liaison with State/Central Government departments, Engineering Colleges, visiting faculty, etc. for trainings, (h) Assistance in administration of the Institute and other works assigned from time to time.

Qualification and Experience: (a) First class degree in civil engineering or equivalent, (b) Minimum five years of experience in the highways/training. Presently working at least in next lower pay scale of Rs.8000-13500 (pre-revised), (c) He should have proficiency in computer applications, MS Office, Internet, CAD in highway engineering. He should co-ordinate training programmes and attend to works assigned from time to time. **Desirable:** (a) Experience of conducting trainings, development of training modules in road sector, (b) Development of packages/software for training of highway engineers (c) Experience in CAD/CAM in highway projects.

3. Assistant Director (IT): One post on regular basis. Job requirements: The Assistant Director will be incharge of IT and Communication activities of the institute, looking after the computer centre and developing training related software packages, delivering lectures on IT applications during the training programmes, development of audio-visual training material and development and management of web related applications and other works assigned from time to time. **Qualification:** B.Sc.(IT/CS), B.E./B.Tech (IT/CS), or equivalent in Information Technology or Computer Science.

4. General Information: (i) Interested and eligible candidates are requested to apply in the format indicated below. (ii) The appointment for the post of Deputy Director shall be initially for a period of 03 years which may be extended for another term of 02 years on deputation basis. (iii) The appointment for the post of Core Faculty shall be initially for a period of two year which may be renewed thereafter upto 65 years of age upon rendering satisfactory services. (iv) Usual allowances as per the rules of the Institute shall be given. For the post of Core Faculty no other allowances over and above fixed remuneration shall be given. (v) Appointees on regular basis will be provided campus accommodation for which licence fee shall be deducted for each category as per rules of the Institute and no HRA shall be given if campus accommodation is availed. Core Faculty and incumbents joining on deputation basis may also avail of campus accommodation. (vi) The completed applications addressed to the **Director, NITHE, A-5, Institutional Area, Sector-62, NH-24 Bypass, NOIDA-201301 (UP)** alongwith attested photocopies of certificates/testimonials and demand draft of Rs.100/- in favour of NITHE, should reach through registered post on or before **31.01.2011 by 17:00 hrs.** (vii) Employees working in government/semi-government/autonomous organisations should send their applications through proper channel by the last date. Advance copies are also acceptable but No Objection Certificate and ACRs of last five years should be submitted before date of interview. Incomplete applications and those received late will be rejected summarily and no correspondence will be entertained. (viii) Age of candidates for regular appointment should not be more than 35 years for all above positions which is relaxable for SC/ST/OBC candidates, as per the rules. (ix) Only short-listed candidates shall be called for interview/written test and no TA/DA shall be admissible. (x) The Institute reserves its rights to cancel any or all the applications without assigning any reason.

5. Application format (A4 size): (1) Name of the post applied for, (2) Name of the Candidate, (3) Father's/Husband's Name, (4) Date of Birth, (5) Permanent Address, (6) Mailing Address, (7) Phone Numbers (Office and Residence) along with Fax number, if any, (8) Whether belonging to SC/ST/OBC, (9) Details of Educational Qualifications; a. Examination passed, b. Year of passing, c. Name of the Institute, d. University/Board, e. Total aggregate/percentage of marks obtained and Division, f. Remarks (if any), (10) Details of Experience (in chronological order): a. Name of the organisation, b. Position held, c. Period of tenure with dates, d. Brief description of duties, e. Pay, Scale of Pay and Total emoluments drawn, f. Details of experience in Roads/Bridges/Highways (Date wise), (11) Details of computer knowledge/Experience: (i) General, (ii) Languages known, (iii) Experience in CAD/CAM in highway projects, (12) Experience in development of training packages/software for highway projects/Experience as Trainer/Faculty specially in highway sector, (13) Signature of candidate, (14) Two recent photographs (passport size) one should be pasted on the application form, (15) Demand draft of Rs.100/- in favour of NITHE (No fee for SC & ST candidates and for Core Faculty applicants).

I hereby declare that all the information & statements furnished above is true and complete to the best of my knowledge and belief. Date : Place : Signature:

The Department/Organisation concerned should also enclose copies of Annual Confidential Reports (ACRs) for the last five years while forwarding the applications on deputation.